# INFECTIOUS DISEASES MANAGEMENT INFORMATION SYSTEM

User Manual for District Users





# **Table of Contents**

Table of Contents	2-3
Revision History	4
List of Acronyms	5
Assumptions	6
System Requirements	6
Browser Support	6
Overview	7
Background	7-8
Inventory Management for Infectious Diseases Management Inform	ation System
Inventory Management	9
Stock Receive (Supplier)	9
Stock Receive (Warehouse)	10
Stock Receive Search	11
Stock Issue to Centers	
Stock Issue Search	
Stock Adjustment	
Reports for Infectious Diseases Management Information System	16
Report	
Batch Management	
Storage Report	20
Stock Ledger	
Stock Summary	23-24
SOH Product Wise	24-26
SOH Batch Wise	
Adjustment Report	
Consumption Report	
Stock Movement Report	
Requisition for Infectious Diseases Management Information System	m31

Requisition	
Consumption for Infectious Diseases Management Information System.	35
Consumption	35-38

# **Revision History**

Name	Date	Reason for Changes	Version	Prepared By	Reviewed By
Pakistan Field Office	August, 2022		Draft 1	Rizwan Qayyum	Ajmal Hussain

# List of Acronyms

CW&S	Central Warehouse and Supplies
DOH	Department of Health
IDMIS	Infectious Diseases Management Information System
MoNHSR&C	Ministry of National Health Services, Regulations and Coordination
MSU	Mobile Service Unit
USAID	United States Agency for International Development
WMS	Warehouse Management System
GIWS	Good Inspection Worksheet
GRL	Good Receiving Load
TAC	Technical Acceptance Certificate
SIV	Stock Issuance Voucher
РО	Purchase Order
PI	Purchase Invoice
SOH	Stock on Hand
GRN	Goods Received Note

# Assumptions

This user guide assumes that you already have Infectious Diseases Management Information System accounts as per your geographical level and role. This user guide also assumes that you are familiar with basic web-application account login procedures.

# **System Requirements**

The Infectious Diseases Management Information System is accessible from any Desktop PC, Mac, or Linux computer with Internet access and a supported Web-browser.

# **Browser Support**

The following browsers and later versions fully support IDMIS standard view:

- Mozilla Firefox (Windows, Mac, Linux)
- Google Chrome (Windows, Mac, Linux)
- Netscape (Windows, Mac, Linux)
- Safari (Mac)
- Internet Explorer 9 and above (Windows)

# Overview

# 1

# Of Infectious Diseases Management Information System (IDMIS)

This *User Manual* provides step-by-step instructions for getting started with the Infectious Diseases Management Information System (IDMIS). It provides guidelines on application features to manage data for Infectious diseases. This user manual is organized according to the logical flow of IDMIS features.



Before You Begin...

It is recommended to have a working internet connection for webaccess to the IDMIS web portal in order to use it side-by-side when reading this manual.

# Background

USAID | Global Health Supply Chain Program – Procurement and Supply Management (GHSC – PSM) Project, Pakistan was tasked by the Government of Pakistan with implementing a Infectious Diseases Management Information System (IDMIS) for Infectious Diseases using a web-based approach to facilitate country-wide data entry without the installation of any specific software. After several months of thorough consultations with all stakeholders from the public and private sectors, the Project adapted and enhanced the web-based application from the international best practices. The IDMIS was contextualized to the local stakeholder structure and the devolution of responsibility from the national to the provincial and district level.

The rise and rise of infectious diseases compel to adopt and utilize management information system for successful monitoring and analyzing information related to infectious diseases. Management Information system for infectious Diseases is the need of the hour and plays a vital role in successful management and monitoring of those affected by infectious diseases (AIDS, TB, Malaria and COVID). The old traditional methods which relies heavily on manual gathering,

assembling and publicizing information are time consuming and extremely labor-Intensive. Hospitals specialized in the treatment of infectious diseases still using old traditional methods that fail to interrelate with each other, result in data duplication, and do not support treatment of the patient as a whole. The motivation behind the use of Infectious Disease Management System is to lessen the administrative cost associated with data collection and analysis. This Infectious Disease Management System was developed to ensure the following:

- Cost effectiveness by means of open source software licensing.
- Centralized mechanism of ensuring collection and monitoring of all infectious disease management data
- Automate the process, introducing a mechanism for decision support as per treatment guidelines.
- Provide comprehensive reporting capabilities.
- Maintain a user friendly interface.

IDMIS has the flexibility to integrate other health related diseases. In addition to the public sector, this application is also able to record national data of diseases of the private sector as well. The system is able to cater the district level reporting of disease data.

In order to sustain the usage IDMIS nationwide, the Project trained the government users of the system through the public sector master trainers. The prescribed training provided knowledge and skills required to enter data into the web-based IDMIS

The IDMIS data visibility plays a significant role in improving stock (i.e of medical supplies) monitoring at the district and sub-district level. Therefore, timely and accurate data entry and submission of monthly reports at the district level are critical to the functioning of the IDMIS. The data collected from the IDMIS can then subsequently be used at each level of the supply chain to enhance informed decision making to meet service delivery demands.

The USAID | Global Health Supply Chain Program – Procurement and Supply Management (GHSC – PSM) Project, Pakistan is providing technical assistance to MoNHSR&C to strengthen the management information system and improve overall supply chain management. During the years 2008-2009, a series of consultative meetings were held between the Ministry and USAID | GHSC – PSM Project, Pakistan to access the requirements of the MoNHSR&C. One of the most important areas which require immediate attention is improved data visibility to ensure improved product availability.

# Inventory Management

# 2

# for Infectious Diseases Management Information System

# **Inventory Management**

This chapter explains the step by step instructions on the inventory management features that are used by the infectious disease management system.

When a user clicks the **Inventory Management** tab, the application shows the list of all available Inventories. Click the **Inventory Management** tab from the main menu to show a drop down list which includes a range of Inventories. Users can view the list of inventories from the menu and click on each inventory to edit the data.

## **Stock Receive (Supplier)**

Using tab of "Stock Receive (Supplier)", When user clicks on the tab he will see the form that stores information regarding the stock that is received from the supplier. The user has to provide all the related information for the stock. Remarks space can be used to add any additional comments user wants to add for the stock. Once all the related information is entered by the user, user will click the add receiving button to save the information.

nvoice# *	Reference Number *	Receiving Date *	Funding Source* Add New
Invoice Number	Reference/PO Number	08/15/2022	Penson Pharma
Product*	Batch Number*	Manufacturing Date *	Expiry Date *
Select	Ψ	08/15/2022	08/15/2022
Manufactured by *	Quantity *	Unit Price (PKR) *	Amount (PKR) *
Select	~		
Attention: The Batch must have shelf	life of at least 85% , as per instructions f	one can add any remarks related to the stock in	

# Stock Receive (Warehouse)

When user clicks on the tab of "Stock Receive (Warehouse)", he will see the form that can be used to search the information related to the issued stock to the warehouse by utilizing the issued voucher number e.g. I22080001.

• **Issue Number** is basically a number that is assigned to the stock when it is issued.

User will enter the issue number and click the search button to see the related information.

Issue Number Search Pending Vouchers are :	tock Receive Warehouse	User will enter the issue		

## **Stock Receive Search**

When user clicks on the tab of "**Stock Receive Search**", he will see the form that can be used to search the information related to the received stock by utilizing the dates and the supplier name.

User will first select the dates and then select supplier whose stock receiving he wants to check then click on search button to see the desired information.



# **Stock Issue to Centers**

When user clicks on the tab of "**Stock Issue to Centers**", he will see the form that can be used to add the information related to the issue of stock to different centers.

User will enter the requisition number which is basically the number of the official request laying claim to use of stock and after that user will enter the following

Transfer Date: It is the transfer date of the stock

Province: It is the province to which stock is transferred.

**District:** It is the district to which the stock is transferred.

Issue to Center: It is the center to which the stock is issued.

Category: It is the category of the stock

Driver Name: It is the name of the driver transporting the stock.

Driver Contact Number: It is the contact number of the driver transporting the stock.

**Driver CNIC:** It is the CNIC number of the driver transporting the stock.

Weight: It is the weight of the stock

Number of Cartons: It is the number of carton of the stock **Transportation PO#:** It is the transportation purchase order number **TCS Tracking Number:** It is courier service tracking number **Mode of Transport:** It is the mode of the transport Name of Transporter: It is the name of the transporter. Vehicle Type: It is the type of vehicle Vehicle Plate #: It is the registration number of the vehicle **Product:** It is the name of the product **Batch:** It is the batch of the product **Storage:** It is the type of storage **Quantity:** It is the quantity of the product **Available Quantity:** It is the available guantity of the product **Expiry Date:** It is the expiry date of the product Unit Price: It is the unit price of the product **Currency:** It is the type of currency used **Conversion Rate:** It is the conversion rate of currency. **Total Price:** It is the total cost for overall operation. The fields with red steric (\*) are mandatory fields. Further user can add any comments related to the issuance of stocks in the remark space.

Once all the desired information related to issuance of stock to centers is entered in the form by the user, user will click the add issue button to save it.

Stock Issuance			
Letter No./Requisition / DR#	Transfer Date(MM/DD/YYYY) *	Province * Select	District* Select v
Issue to Center* Select	Issue To		
Category * Select *	Driver Name	Driver Contact Number	Driver CNIC
Weight	Number of Cartons	Transportation PO#	TCS Tracking Number
Mode of Transport	Name of Transporter	Vehicle Type Select	Vehicle Plate #
Product*	Batch*		
Storage	Quantity *	Available Quantity *	Expiry Date *
Unit Price*	Currency *	Conversion Rate *	Total Price *
Select File to upload: Choose File No file chosen User can upload any rel by clicking choose	Remarks	Once all the necessary information is entered, user can click add issue button to save it	Add issue

## **Stock Issue Search**

When user clicks on the tab of "Stock Issue Search", he will see the form that can be used to search the information related to issue to stock.

First user will select the dates from which stock is issued, secondly name of the supplier of stocks will be selected, third turn for selection is for stakeholder after that the name of the center is selected to which stock have been issued. When the complete information has been entered, user can click the search button to get the desired information.

Date From(DD/MM/YYYY) *	Date To(DD/MM/YYYY) *	Received From (Supplier)	Stakeholder
15/08/2022	15/08/2022	Select +	Select v
Issue To	User will select		
Select	• Search the center		
	here to which stock is issued	User will select the name of the supplier here	

# **Stock Adjustment**

When user clicks on the tab of "**Stock Adjustment**", he will see the form that can be used to store the information related to stock adjustment.

Stock adjustment is performed if the received stock is damaged, expired and for similar other reasons related to stock like adding opening balances at the start of enabling any store/warehouse.

User will enter the information related to the following

Adjustment / Transaction Date: It is the date on which adjustment is performed.

**Reason for Adjustment:** It is the reason due to which adjustment is performed.

Category: It is the category of the stock

**Product:** It is the name of the product

Batch: It is the batch of the stock

Quantity: It is the quantity of stock

Available Quantity: It is the available quantity of the stock

Expiry Date: It is the expiry date of the stock.

User can enter any additional information related to adjustment of stock in the space given for details about this adjustment. Once all the information is filled user can click the add adjustment button to save the information.

ock Adjustment	Reason for Adjus selected fr		
Adjustment / Transaction Date *	Reason for Adjustment	Category *	Product*
08/15/2022 Batch*	Select	v Select v	Product is actually the name of the
Quantity *	Available Quantity *	Expiry Date *	product and is selected from here
Details about this adjustment	User can add additional det related to adjus here	ails	Add Adjustment

# 2

# Reports

# for Infectious Diseases Management Information System

## Report

This chapter explains the step-by-step instructions on the report features that can be used by the Infectious Diseases Management Information system.

When a user clicks the **Reports** tab, the application shows the list of following tabs:

### **Batch Management**

Using tab of "**Batch Management**", when users click on the tab they will get to see the form that is used to retrieve the report for batch management of the stock

atch Management	Product can be selected from here	Summary button is used to see summary of product status
Status		
<ul> <li>Running</li> <li>Stacked</li> <li>Finished</li> <li>Total (Running + Stacked)</li> </ul>		
Batch No Ref No	Funding Source	User can see the detailed distribution of the products
of the produ	e the distribution summary acts by clicking distribution summary button	with respect to priority by clicking the detailed distribution button

When one selects the product name **100uL Transfer Pipet 001-1799**, he will see the following information summary as shown below.

INFECTIOUS DISEASES MIS		Ka Hepati	itis Central Warehouse 🗸
🗶 Configurations -> 🔹 Reports -> 🖆 Documents -> 🖆 e-Approval ->	🖞 Documents Search -	Dashboard	
Batch Management			
Product	100 uL Transfer Pi	pet 001-1799	
100 uL Transfer Pipet 001-1799 *	Batch Status	No of Batches	Quantity ()
Status	Running	1	o
Running	Stacked	0	0
Stacked	Finished	0	0
<ul> <li>Finished</li> <li>Total (Running + Stacked)</li> </ul>	Total	1	0
Batch No Ref No Funding Source Select Select Search			

When the user will click on the distribution summary he will see the detail of distribution report.

			One can click the set of the set	int the	<u> </u>	_
		GOVERNMENT OF P CMU REGULATIONS & COO DIRECTORATE OF CENTRAL WAR	RDINATION			
		Store: Distribution Detail Report as	on: 15-Aug-2022			
5. No.	Stekeholder	Product	Strength	Unit Cost	Total Cost	Quantity
1	Equipments	Microscopes		10	0	300
2	Equipments	GeneXperi Machines 10 Colors 2 Modules		400	0	750
3	Equipments	GeneXperi Machines 16 Modules		10	0	1,000
4	Equipments	Balleries for GeneXperi		300	0	1,000
5	Non-Consumeable Items	Beakers		3	0	5,000
6	Non-Consumeable Items	Diomand Pencils		2	0	10,000
7	TB First Line	Ethembulol 100mg	100mg	1	0	5,000
8	TB Final Line	RHZE(150+75+400+275)mg	150+75+400+275mg	2	0	9,600
9	TB Final Line	RH (75+50)mg	75+50mg	17	0	6,000
10	TB Final Line	Disposable Syringe 5ml	Smi	20	0	1,000
11	TB Find Line	RH (150+75)mg	150+75mg	1	0	200
12	TB Final Line	Isoniazid 100mg dispersable	100mg	13	0	4,500
13	TB Second Line	Delemanide 50mg	50mg		0	4,985
14	TB Second Line	Clofezemine 100mg	100mg	15	0	8,500
15	TB Second Line	Cycloserine 125mg	125mg	10	0	14,000
18	TB Second Line	Amickacine 500mg	500mg	20	0	3,110
17	TB Second Line	2 RH2E / 4 RH	300mg	58	0	2,501
18	TB Second Line	Pyrazynamide 400mg	400mg	2	0	3,500
19	TB Second Line	Bedequiline 100mg	100mg	12	0	6,250
20	TB Second Line	Bedequiline 20mg	20mg	10	0	1,980

When the user will click on the detailed distribution, the following form open. User will select the stakeholder to see batch status wise product distribution.

Stakeholder	User will select the stakeholder here	User will click the search button after selecting the statkeholder to see batch status wise distribution of stakeholder prodcts
Material Distrib	ution	Print
Material Distrib	ution Description	Print
		Print
Batch status	Description	Print
Batch status Unusable	Description If batch is expired.	Print

Sr#	Stakeholder	Description	Strength	Storage	Batch / Lot / Seriel No.	Expiry Date	Unit Cost	Total Cost	Quantity
Unusable									
1	TB Second Line	Delamanide 50mg	50mg		TestBatch	03/08/22		0	4,985
2	TB Second Line	Clofazamine 100mg	100mg		Clof 1st Batch	03/08/22	15	0	18,500
3	TB Second Line	Clofazamine 100mg	100mg		Clof 1st Batch	03/08/22	15	0	18,500
						Total:	30	0	41,985
Priority 1									
						Total:	0	0	0

Priority 2								
4	TB Second Line	Bedaquiline 20mg	20mg	test/new/123	31/12/22	10	0	2,000
5	Non-Consumeable Items	Diomand Pencils		Diam 1st Batch	31/08/23	2	0	20,000
8	Non-Consumeable Items	Diomand Pencils		Diam 1st Batch	31/08/23	2	0	20,000
					Total:	14	0	42,000

7	Equipments	GeneXpert Machines 16 Modules		Gene 10 aug batch	31/08/24	10	0	1,000
8	Equipments	Microscopes		Micro 10 Aug batch	28/08/24	10	0	300
9	Equipments	Batteries for GeneXpert		Batt 1st Batch	31/05/25	300	0	1,000
10	TB First Line	RH (150+75)mg	150+75mg	B34567	11/08/25	1	0	200
11	TB First Line	Disposable Syringe 5ml	5ml	Disp 1st Batch	31/08/25	20	0	1,000
12	TB Second Line	Amickacine 500mg	500mg	Amic 1st Batch	31/08/25	20	0	103,010
13	TB Second Line	Amickacine 500mg	500mg	Amic 1st Batch	31/08/25	20	0	103,010
14	TB Second Line	Amickacine 500mg	500mg	Amic 1st Batch	31/08/25	20	0	103,010
15	TB First Line	Ethambutol 100mg	100mg	Etha 1st Batch	31/10/25	1	0	5,000
16	Equipments	Batteries for GeneXpert		Batt 2nd Batch	31/10/25	500	0	4,900
17	Non-Consumeable Items	Beakers		Beak 1st Batch	30/06/26	3	0	5,000
18	TB First Line	RH (75+50)mg	75+50mg	J5-3Aug2022	31/08/26	17	0	11,950
19	TB First Line	RH (75+50)mg	75+50mg	J5-3Aug2022	31/08/26	17	0	11,950
20	TB Second Line	Bedaquiline 100mg	100mg	Beda 1st Batch	31/08/26	12	0	6,250
21	TB First Line	RH (75+50)mg	75+50mg	J5-3Aug2022	31/08/26	17	0	11,950
22	TB First Line	Isoniazid 100mg dispersable	100mg	90-3Aug2022	31/08/26	13	0	4,500
23	TB Second Line	2 RHZE / 4 RH	300mg	test/rhe	10/08/27	12	0	36,000
24	TB Second Line	2 RHZE / 4 RH	300mg	RHZE 1st BAtch HF	31/08/27	56	0	6,500
25	TB Second Line	Pyrazynamide 400mg	400mg	Pyra 1st Batch	31/08/27	2	0	3,500
26	TB First Line	RHZE(150+75+400+275)mg	150+75+400+275mg	B12345	28/12/28	2	0	9,600
27	TB Second Line	Bedaquiline 20mg	20mg	TestBatchB	04/08/29	1	0	1,950
28	TB Second Line	Cycloserine 125mg	125mg	testBatch	23/08/29	10	0	14,000 ACTIV
29	Equipments	GeneXpert Machines 10 Colors 2 Modules		Gene 1st Batch	31/08/29	400	0	750 Go to

Four priorities have been defined related to the stock with different color codes.

- 1. Unusable: If the stock expired
- 2. **Priority1**: If expiry is less than 3 months
- 3. Priority2: If expiry is more than 3 months and less than a year
- 4. **Priority3**: If expiry is more than a year

### **Storage Report**

Using tab of "**Storage Report**", when user click on the tab he will see the form that is used to search the storage report. User will first the select the dates then product category after which user will select the nature of the product and nature of storage in the end user will click the search button to see the desired storage report.

torage Report			
Start Date(MM/DD/YYYY)	End Date(MM/DD/YYYY)	Product Category	Product
15/08/2022	15/08/2022	Select	* Select *
Storage			
Select	Search	Product actions includes	The nature of the
The nature of		Product category includes medicines, assets etc and	product can be selected from here
storage can be selected from here		can be selected from here	Selected from here
selected from here			

## **Stock Ledger**

Using tab of "**Stock Ledger"** When one click on tab he will see the form that is used to search the stock ledger report. User will first select the dates then stakeholder after which user will select the nature of the product and the funding source in the end user will click the search button to see the desired stock ledger report.

Stock Ledger Report	Dates can be selected from here			Reports > Stock Ledger
Start Date(MM/DD/YYYY)	End Date(MM/DD/YYYY)	Stakeholder	Product*	
15/08/2022	15/08/2022		¥	¥
	Funding source is the one that funds the stock and can be selected from here			Search

To search specify the following filters;

Start date: Specify the start Date

End date: Specify the End Date

**Stakeholder:** Specify the stakeholder

Product: Specify the name of the product

Funding Source: Specify the particular funding source

A Stock ledger Report will be generated for the selected time period.

Start D	ate(MM/DD/YY	YY)	E	nd Date(MM	DD/YYYY)	Stakeholde	er		Pro	duct*		
01/01	01/01/2022 18/08/2022				TB Secon	d Line		* A	mickacine 500m	g (500mg)		
Fundin Selec	t Voucher Date	Voucher Number	* Batch No.	Batch Expiry	Туре	Particulars	Ledger includes recieve issue qu Receive Quantity	stock e and	the b pa	balance is alance of ticular uct batch	Created	Search Created By
	2022-01-	- Children		Expany		Opening Balance (Amickacine 500mg) (500mg)	addining	duarity	0	Daning	Date	
1	01											

4	2022-08- 03	<u>A22080009</u> ;	Amic 1st Batch	2025-08- 31	Opening Balance	From ()	10			4,510	2022-08- 03	Provincial Store
5	2022-08- 03	<u>122080006</u> ;	Amic 1st Batch	2025-08- 31	Opening Balance	To (Mardan Medical Complex)		50		4,460	2022-08- 03	Provincial Store
6	2022-08- 03	<u>122080009</u> ;	Amic 1st Batch	2025-08- 31	Opening Balance	To (Kohistan Upper District Store)		560		3,900	2022-08- 03	Provincial Store
7	2022-08- 05	<u>R220867</u> ;	Amic 1st Batch	2025-08- 31	Receive	From ()	10			3,910	2022-08- 05	Provincial Store
8	2022-08- 05	<u>A220837</u> ;	Amic 1st Batch	2025-08- 31	Short Received	From ()	2			3,908	2022-08- 05	Provincial Store
9	2022-08- 12	<u>122080051</u> ;	Amic 1st Batch	2025-08- 31	Issue	To (Mardan District Store)		780		3,128	2022-08- 12	Provincial Store
10	2022-08- 18	<u>122080075</u> ;	Amic 1st Batch	2025-08- 31	Issue	To (Mardan Medical Complex)		10		3,118	2022-08- 18	Provincial Store
11	2022-08- 18		e on the end or t is the closin			Closing Balance (Amic 1st Batch)			3,108			
12	2022-08- 18		that particulo			Closing Balance (Amickacine 500mg) (500mg)			3,118			

#### Following kind of information Stock Ledger report will provide:

**Voucher Number:** It is the voucher number of the product.

Batch Number: It is the batch number of the product.

Batch Expiry: It is the expiry date of the product batch.

**Type & Particular:** It will show the nature of transaction whether it is received, issued or adjustment.

**Receive Quantity:** It will show the received quantity of the batch

Issue Quantity: It will show the issued quantity of the batch

Batch Balance: It will show the batch balance

**Product Balance:** It will show the product balance

Created Date: It will show the date on which report is created

**Created By:** It will show the user who has created the report

#### **Stock Summary**

Using tab of "Stock Summary", when one click on the tab form will open that is used to search the stock summary report. First user will select the dates from which the stock summary is required and then click the search button to get the desired stock summary report.

Stock Summary Report		Reports > Stock Summary
Start Date(MM/DD/YYYY) 15/08/2022 Dates	End Date(MM/DD/YYYY) 15/08/2022 vill be selected here	After selecting the dates user will click the search button here to get the desired stock summary report Search

To search specify the following filters;

Start date: Specify the start Date

End date: Specify the End Date

		٦	REGULATIONS	Store:	& SUPPLI	include summo	Balance is ed in stock ury report		
			Stock Summary Re	port as on: 18-Aug-2	2022				
S. No.	Stakeholder	Product	Strength	Funding Source	Unit	Actual Receive Quantity	Stock Receive	Stock Issue	Stock Balance
1	Consumeable Items	Auramine Powder				0	1,000	0	1,00
2	Equipments	Microscopes				0	600	200	40
3	Equipments	GeneXpert Machines 10 Colors 2 Modules				0	1,800	750	1,05
4	Equipments	GeneXpert Machines 16 Modules				0	1,000	0	1,00
5	Equipments	Batteries for GeneXpert				0	7,500	1,000	6,50
6	Non-Consumeable Items	Beakers				0	5,000	0	5,00
7	Non-Consumeable Items	Diomand Pencils				0	20,000	0	20,00
8	NTP-KP	2 RHZ + E / 10 RH	300mg			0	1,000	0	1,00
9	NTP-KP	6 RHZE	300mg			0	10,000	0	10,00
10	TB First Line	Disposable Syringe 5ml	5ml		Syringe	0	36,288	12	36,27
11	TB First Line	RHZE(150+75+400+275)mg	150+75+400+275mg			0	1,182,721	3,100	1,179,62
12	TB First Line	RH (75+50)mg	75+50mg			0	42,360	0	42,36
13	TB First Line	Ethambutol 100mg	100mg		Tab	0	166.849	50,830	116.01

				Total	0	2,949,162	109,936	2,839,226	
28	TB Second Line	Cycloserine 125mg	125mg	Capsule	0	16,000	1,000	15,000	
27	TB Second Line	Bedaquiline 100mg	100mg	Tab	0	8,250	1,250	7,000	
26	TB Second Line	Bedaquiline 20mg	20mg	Tab	0	5,985	1,020	4,965	print re
25	TB Second Line	Pyrazynamide 400mg	400mg	Tab	0	3,500	0	3,500	buttor used :
24	TB Second Line	Amickacine 500mg	500mg	Ampoul	0	6,338	1,900	4,438	Print
23	TB Second Line	H-100mg	100mg		0	1,000	0	1,000	
22	TB Second Line	2 RHZE / 4 RH	300mg		0	1,175,960	6,649	1,169,311	
21	TB Second Line	PAS Sodium Sachet 5.52gm	5.52gm	Sachet	0	16,140	300	15,840	
20	TB Second Line	Clofazamine 100mg	100mg	Tab	0	20,000	1,500	18,500	
19	TB Second Line	Clofazamine 50mg	50mg	Capsule	0	3,000	10	2,990	
18	TB Second Line	Delamanide 50mg	50mg	Tab	0	8,007	15	7,992	
17	TB First Line	RHZ (75+50+150)mg	75+50+150mg		0	40,192	0	40,192	
16	TB First Line	Isoniazid 100mg dispersable	100mg		0	5,500	0	5,500	
15	TB First Line	Isoniazid 100mg	100mg	Tab	0	1	0	1	
14	TB First Line	RH (150+75)mg	150+75mg		0	163,171	40,400	122,771	

A report for the summary of stock will be displayed which includes:

- Stakeholder: Here stakeholder is the category of the product.
- **Product:** It is the name of the product
- **Product strength:** It is the strength of the product
- Funding Source: It is funding source of the product
- Unit: It is the unit of the product
- Actual Receive Quantity: It is the actual received quantity of the product
- Stock Received: It is the received stock of the product
- **Stock Issued:** It is the issued stock of the product
- **Stock Balance:** It is the balance of the stock on end date

A Stock Summary Report will be generated for the selected time period.

#### **SOH Product Wise**

Using tab of **SOH (Stock on Hand) product wise**, when user open the tab form will open that can be utilized to search the desired Stock on hand product wise report. User will first select the product category in the form then click the search button to get desired stock on hand report for the selected product category.

SOH Product Wise		After selecting the product	Reports > SOH Product Wise
Product Category Select	User will select the product category here	category user will click the search button here to see the SOH Product Wise report of the selected product category	

To search specify the following filter;

**Product Category:** It is the category of the product. For example user selects medicine and clicks search button he will see the following report

C. C			DIRI	RE	TE OF CENTRAL Stor	U COORDINATION WAREHOUSE & :			nt butt ed to p repor	rint		SOH Wise sho total pr
					Medi	cine						
S. No.	Stakeholder	Product	Strength	Pack Size	Receiving Date	Number of Invoices	Purchase Order Number	Manufacturer	Unit Cost	Quantity	Total Coat	
1	TB First Line	RH (75+50)mg	75+50mg	84	03-Aug-2022			NA	17	11,950	609,450	
2	TB First Line	Isoniazid 100mg dispersable	100mg	100	03-Aug-2022			Micro Labs Limited India	13	4,500	58,500	
3	TB First Line	Disposable Syringe 5ml	5ml	100	02-Aug-2022			NA	20	1,000	20,000	
4	TB First Line	RHZE(150+75+400+275)mg	150+75+400+275mg	672	11-Aug-2022			Svizera Labs Pvt Ltd India	2	9,600	19,200	
5	TB First Line	Ethambutol 100mg	100mg	100	02-Aug-2022			NA	1	5,000	5,000	
6	TB First Line	RH (150+75)mg	150+75mg	672	11-Aug-2022			Svizera Labs Pvt Ltd India	1	200	200	
7	TB Second Line	Pyrazynamide 400mg	400mg	672	01-Aug-2022				2	3,500	7,000	
8	TB Second Line	Amickacine 500mg	500mg	100	01-Aug-2022				20	3,118	8,240,000	
9	TB Second Line	Cycloserine 125mg	125mg	100	15-Aug-2022			Macleods	10	14,000	140,000	

A SOH Product Wise report will be generated that will show the following information

Stakeholder: It is the Program name

**Product:** It is the name of the product

**Strength:** It is the strength of the product

Pack Size: It is the pack size of the product

**Receiving Date:** It is the date on which product is received

Number of Invoices: It is the number of product Invoice

Purchase order Number: It is the purchase order number of the product
Manufacturer: It is the manufacturer of the product
Unit Cost: It is the Unit cost of the product
Quantity: It is the quantity of the product
Total Cost: It is the total cost for particular quantity of product

# **SOH Batch Wise**

Using tab of **"SOH Batch Wise"**, when user click on the tab a form will open that is used to search SOH (stock on hand) batch wise report for different product categories. User will first select the product category then click on search button to see the desired report of stock on hand batch wise for particular product category.

SOH Batch Wise	After selecting the	Reports > SOH Batch Wise
Product Category Select User will select the product category here	product category user will click the search button here to see the desired stock on hand batch wise report	

To search specify the following filter;

**Product Category:** It is the category of the product.

For example if user selected medicine as product category and search button he will see the stock on hand batch wise report of medicine.

GOVERNMENT OF PARISTAN CMU 2RHZE / 4 RH is the name of product DIRECTORATE OF CENTRAL WAREHOUSE & SUPPLIES Store:		
Stock Batch Wise Report as on: 18 Aug-2022		
S. Stakeholder Product Name Strength UOM Batch No Batch Expiry Balance Unit Price		Monthe of Stock
1 TB Second Line 2 RHZE / 4 RH 300mg test/rhe 10-Aug-2027 36,000 12 43	432,000 1333	27.01
2         TB Second Line         2 RHZE / 4 RH         300mg         RHZE tst BAtch HF         31-Aug- 2027         6,500         56         34	364,000 500	13
Total 42,500 68	796,000 1,833	4
Amickacine 500mg  S. Stakeholder Product Name Strendth UOM Batch No Batch Balance Unit Tr	Total Cost Average Monthly	Months of
No. Stakeholder Product Name Strength UOM Batch No Expiry Balance Price To		Stock

A SOH batch Wise report will be generated that will show the amount of product Consumed monthly and for how long have been the stock is available. The report will show the following information

**Strength:** It is the strength of product batch

Batch No: It is the batch number of product batch

Batch Expiry: It is the expiry date of the product batch

Balance: It is the available balance of product batch

Unit Price: It is the unit price of product batch

Total Cost: It is the total cost of product batch

Average Monthly Consumption: It is the average monthly consumption of product batch

Month of stock: It is the duration for how long the Product batch stock is been available

# Adjustment Report

https://ids.lmis.gov.pk

The tab of "Adjustment Report" involves reports related to adjustment of stock due to different reasons, reasons can be expiry of products, product is lost Etc.

Start Date(MM/DD/YYYY)	End Date(MM/DD/YYYY)	Product Category	Product	
16/08/2022	16/08/2022	Select	v Select	
Reason for Adjustment *	y Search	Nature of product is selected from here		Type of product is selected from here

To search specify the following filters;

Start date: Specify the start Date

End date: Specify the End Date

Product category: Specify the nature of the product

Product: Specify the name of the product

Reason for adjustment: Specify the reason for adjustment

A Stock adjustment Report will be generated for the selected time period.

## **Consumption Report**

The tab of "**Consumption Report**" will show the report of the stock consumed by months and years by the warehouse for different districts of provinces. When the user will enter the required information and click the search button he will get the desired consumption report.

Consumption Report	Year will be selected from here whose consumption report is required			
Month*	Year*	Stakeholder	Province	
District	Warehouse	Search	Stake holders are selected from here	
		se consupmtion report selected from here	Selected from here	

To search consumption report specify the following filters;

Month: Specify the month Year: Specify the year Stake holder: Specify the stakeholder Province: Specify the province for which consumption report is required District: Specify the district for which consumption report is required Warehouse: Specify the warehouse whose consumption report is required A Stock consumption Report for concerned warehouse will be generated for the selected time.

# **Stock Movement Report**

The tab of "**Stock Movement Report"** will show the reports related to the movement of stocks. When user clicks the tab a form will open which can be utilized to search the reports related to stock movement. The user will enter the dates during which the report is required and click the search tab he will get the desired stock movement report.

Stock Movement Report			After selecting the	eports > Stock Movement
Start Date(MM/DD/YYYY)	End Date(MM/DD/YYYY)		dates user will click the search button here to get the report	
18/08/2022 Start Date of movement is : from he	selected	End date of stock movement is selected from here		Search

To search Stock Movement report specify the following filters;

Start Date: Specify the start date

End Date: Specify the end date

A Stock movement Report for will be generated for the selected dates.

A A A A A A A A A A A A A A A A A A A	C								Print button i≤ print rep		Pri	int
						СМО						
							ATION DUSE & SUPPLIES					
				Stock I	Movement Re	port as on: 18	3-Aug-2022					
				Stock I	Movement Re Stock Received	port as on: 18 Stock Return	3-Aug-2022 Stock Dispatched/Issued	Stock Expired/Incenerated	ѕон	Average		Currun Balanc
	Stakeholder	Product	Strength		Stock Received 08/01/2022	Stock Return 08/01/2022 to	Stock Dispatched/Issued		SOH 08/01/2022 to 18/08/2022	Average Monthly Consumption	Price/Unit	Balanc
1	Stakeholder Consumeable Items	Product Auramine Powder	Strength	SOH SOH till	Stock Received 08/01/2022 to	Stock Return 08/01/2022 to	Stock Dispatched/Issued 08/01/2022 to	Expired/Incenerated	08/01/2022 to	Monthly	Price/Unit	Balanc till 18- Aug-

# 3

# Requisition

# for Infectious Diseases Management Information System

## Requisition

This chapter explains the step-by-step instructions on the requisition features that can be used by the Infectious Diseases Management Information system.

Requisition in present terms means the request or demand for new stock based on the regimen.

When the user will click on the requisition tab a new form will open that can be utilized to create the new requisition. Following points must be kept in mind before creating new requisition

- New requisition is for next three months based on the requirements of the user.
- Requisitions are generated district wise
- Requisitions are sent from district users to provincial store who will assess the requisition and decide to approve or disapprove it.
- The reason for disapproval can be the shortage of products requested in requisition.

New Re	quisition (3 Months)	Year is selected from here for which requisition is generated		Ending month will be selected from here
Year Requisition P	select eriod Requisition To	Ending Month	Select After select ending mont	
Save Print Near to expiry means expiry less than or	Approver is one to whom the requisition is sent and is selected from here		approver use the create l create the r	r will click button to

Year: It is the year for which requisition is created

Ending Month: It is the month after which there is requirement for new products.

**Requisition to:** It is basically the approver to whom requisition is sent based on the requirements, usually approver is the provincial user as the requisitions are created by district users

After selecting the year, ending month and the requisition to, user will click the create button to generate the requisition.

For Example: If the user select year **2022**, ending month **August** and requisition to **provincial** and click the create button the generated requisition will be for **Sep-2022 to Nov-2022** that is for **the next three months**.

New Requisiti	on (3 Months)					
Year Requisition Period Sep-2022 to Nov-2022	2022 Requisition To	Provincial	✓ Ending Month	~	August	~
	This is the requisition period that is for next three months					

After the user will create requisition he will see the demand sheet that can be used to assess the demand.

								FLDx Demo	nd She	ent.			ent	ered her	e			та-п			
S.No.		Туре о	Potienta					Criteria						Regimen			No. of Po	tients			
1	Adult DS	TO COMES (R	1)		Newly Diagra	med Cone (	Sensitive to	all FLDs					2 RHZE /	4.81			0				
2	Adult IIr	- TO I (R1 A)			SS I Case wit	h R Sensitiv	e, H & FQ Res	istant					6 RHZE				0				
з		- TO 2 (R3)						but FQ sensi					6 RHZE				0				
- 4		: TE Cases (R2						ig Body Weig					2 RHZ (				0				
5		: TE Casex (R2						ig Body Weig	ht				2 RHZE /		_	_	0			W	hen
6		t DS TB Cases			Adult Coses								2 RHZE /		_		0			nur	nbe
7		DS TE Coses			Pediatric Car Adult Individe								2 RHZ + 6 H 300	C / 10 RH	_	_	0			pati	ent
9		wentive Regim			Adut Individi								6 11 300		-	_	0			ente	
3	PRICE Pre	versive kegim			watche ind	AND R ON I	211 211						1311100				0			der	
																			·		
																				auto	
	No of				lation of No.	of Tablets						Stock	Detoils			Net	Buffer	Total		ger	
S. No.	Druga	Regimen 1 (Adult DS - TB)	Regimen 2 (Adult Hr TB1)	Regimen 3 (Adult Hr TE 2)	Pediotric (R2A)	Pediatric (R20)	Extended Adult TB	Extended Peds TB	Total	Opening Balance	Received from PTP- KP	Received from Doll		Expired/Near to Expiry	Closing Bolonce	Demand	Stock (10%)	Demand			hei
	2																			-	
1	R1122 / 4 R11	0	0		0	0		°	0	°									-		
2	C RIEZE	0	0	0	0	0		•	0	٥											
з	S RHZE + Utx	0	0			c			0	a											
	2 R10								-												
4	+ E / 4 RH	0	0		0	0		•	0	•											
5	2 RHZE / 10 RH	•	•					0	•	a											
	2 R I O		0					0		a											
6	RH C SH		0		0 0	0		0	0												
6	300								0												
	300 511 100	0	0																		

#### What user have to do in demand sheet?

- Users have to enter the number of patients only.
- After the number of patients is entered, the demand for drugs is automatically created with 10 % buffer. 10 % buffer is actually extra stock of drugs that is added into the demand to fulfill any gap in supply.
- User can also utilize the print and save buttons.
- Print button is for printing the sheet
- Save button is for saving the requisition.

S. No.	Type of Patients	Criteria	Regimen	No. of Patients
1	Adult DS - TB Cases (R1)	Newly Diagnosed Case & Sensitive to all FLDs	2 RHZE / 4 RH	10
2	Adult Hr - TB I (RI A)	SS+ Case with R Sensitive, H & FQ Resistant	6 RHZE	9
3	Adult Hr - TB 2 (R3)	SS+ Case with R Sensitive, H resistant but FQ sensitive	6 RHZE + Lfx	20
4	Pediatric TB Cases (R2A)	Patients with 0 - 14 Years age & < 25 Kg Body Weight	2 RHZ + E / 4 RH	21
5	Pediatric TB Cases (R2B)	Patients with 0 - 14 Years age & > 25 Kg Body Weight	2 RHZE / 4 RH	9
6	Ext. Adult DS TB Cases	Adult Cases with TBM & Bane TB	2 RHZE / 10 RH	30
7	Ext. Peds DS TB Cases	Pediatric Cases with TBM & Bone TB	2 RHZ + E / 10 RH	35
8	Adults Preventive Regimen	Adult Individuals on 6 H PTT	6 H 300	40
9	Peds Preventive Regimen	Pediatric Individuals on 6 H PTT	6 H 100	5
		·		179

				Calcul	lation of No.	of Tablets						Stock D	Octails				Buffer		
S. No.	No of Drugs	Regimen 1 (Adult DS - TB)	Regimen 2 (Adult Hr TB 1)	Regimen 3 (Adult Hr TB 2)	Pediatric (R2A)	Pediatric (R2B)	Extended Adult TB	Extended Peds TB	Total	Opening Balance	Received from PTP- KP	Received from DoH	Issued	Expired/Near to Expiry	Closing Balance	Net Demand	Stock (10%)	Total Demand	
1	2 RHZE / 4 RH	1800	4860	10800	0	1620	5400	٥	24480	0	o		o	o		24480	2448	26928	
2	✓ 6 RHZE	D	0	0	3780	D	0	6300	10080	0	0	0	D	0	0	10080	1008	1088	
3	G RHZE + Lfx	D	٥	٥	7560	0	0	31500	39060	o	o		0	o		39060	3906	42966	
4	2 RHZ + E / 4 RH	3600	0	٥	0	3240	21600	٥	28440	0	0	o	0	o	o	28440	2844	31284	
5	2 RHZE / 10 RH	D	0	0	0	0	0	٥	0	o	o		0	o				0	
6	2 RHZ + E / 10 RH	0	0	10800	0	0	0	٥	10800	0	0	o	0	0	0	10800	1080	11880	Prir
7	✓ 6 H 300	0	0	0	0	0	0	0	7200	0	o	0	o	0	0		720	7920	butto to pr
8	6 H	0	0	0	0	0	0	0	900	0	0	0	0	0	0	900	90	990	the st

# Consumption

4

# for Infectious Diseases Management Information System

## Consumption

This chapter explains the step-by-step instructions on the Consumption features that can be used by the Infectious Diseases Management Information system.

Consumption tab is related to the consumption of stocks. When the user clicks on the tab he will see the form that is related to the consumption data entry.

Things to remember

- Stocks are consumed at the district level
- Data entry will be performed at the district level

Health Facili	des.	User can click on month tab to edit the data
Sr. No.	Health Facility	Menths
1	BHU Nisatta	January-22 🖋 February-22 🥒 March-22 + April-22 + Mary-22 + July-22 + July-22 +
2	BHU Tamab	January-22+ February-22+ March-22+ April-22+ Mary-22+ June-22+ June-22+ July-22+
3	BHU Utmanzai	January-22.+ February-22.+ March-22.+ April-22.+ Mary-22.+ June-22.+ June-22.+ June-22.+
4	CAT-C/ THQ Hospital Tangi	January-22.+ February-22.+ March-22.+ April-22.+ Mary-22.+ June-22.+ June-22.+ July-22.+
5	DHQ Charsadda	January-22+ Rebruary-22+ March-22+ April-22+ Mary-22+ June-22+ June-22+ July-22+
6	РРМ	January-52+ Rebruary-52+ March-52+ April-52+ Mary-52+ Jane-52+ Jane-52+ Jane-52+
7	RHC Battagram	January-22+ Rebruary-22+ March-22+ April-22+ Mary-22+ June-22+ June-22+ July-22+
8	RHC Sherpao	January-22+ Rebruary-22+ March-22+ April-22+ Mary-22+ June-22+ June-22+ June-22+
9	RHC Umerzol	January-22+ February-22+ March-22+ Apti-22+ Mary-22+ June-22+ June-22+ July-22+
10	Type-C Hospital Shabqadar	January-22+ February-22+ March-22+ Aptil-22+ Mary-22+ June-22+ July-22+
n	Type-D Hospital Jamalabad	January-22+ February-22+ March-22+ April-22+ Mary-22+ June-22+ July-22+

User can click on months tab to edit the data, for example when user clicks on January tab the form will open, in which user can see closing balance for different products.

ons	sumption Data Er	ntry		ning balance is able balance of			eved is the new ock recieved	
S.No.	Article	Opening balan	ce	stock Received	Issued	Adjust +	rments -	Closing Balance
i.	Amickacine 500mg	1	101	10	n	0	0	100
2	Bedoquiline 100mg		0	•	0	0	0	0
з	Clotazamine 100mg		0	• •	0	0	0	0
4	Cycloserine 250mg		0	0	0	0	0	0
5	Delamanide 50mg		0	٥	0	0	0	0
6	Ethinomide 250mg		0	0	0	0	0	0
7	E-tab 400mg		0	٥	0	0	0	0
8	Linzolid 600mg		0	0	0	0	0	0
9	Pyrazynamide 400mg		0	٥	0	0	0	0
10	Pyrazynamide 150mg		0	0	0	0	0	0
n	Levofloxain 500mg		0	0	0	0	0	0
12	Moxifioxacin 400mg		0	0	0	0	0	0
13	Cycloserine 125mg		0	0	0	0	0	0
14	Clotazamine 50mg		0	0	0	0	0	0
15	Ethinomide 125mg		0	0	0	0	0	0
16	Levofloxain 100mg		0	•	0	0	0	0
17	PAS Sodium Sachet 5.52gm		0	•	0	0	•	0
18	H-300mg		0	•	0	0	•	
19	Levofloxacine 250mg		0	•	0	0	•	
20	Bedoquiline 20mg		0	•	0	•	•	0
21	H-100mg		0	•	0	0	•	0
22	Moxifloxacin 100mg		0	•	0	0	•	c
23	Pretomanid (200mg)		0	•	0	•	•	
24	2 RHZE / 4 RH		0	300	0	0	•	0

What users need to know about the form?

**Opening balance:** It is the available balance of stock.

Received: It is the received balance of stock.

**Issued:** It is the issued balance of stock.

**Adjustment:** It is adjusted balance of stock it can be positive or negative depending upon the conditions. When it is positive it increases the closing balance of stock and when it is negative it decreases the closing balance of stock.

Closing Balance: It is the sum of all the balance of stock.

Point to remember for users is that closing balance of previous month is the opening balance for next month.

For Example when the user clicks February-22 the opening balance for the product **Amickacine 500mg** is **100** which is the closing balance for January-22.

Cons	sumption Data Er	ntry				ince of present month ing balance of next m	
S.No.	Article	Opening balance	Received	Issued	Adju:	etments	Closing Balance
1	Amickacine 500mg	101	10	11	0	0	100
Cons	sumption Data En	closir	ing balance is the 1g balance for the revious month		Adjust	nents	
S.No.	sumption Data En	closir	ng balance for the	Issued	Adjust +	nents -	Closing Balance

For any comments and suggestions please write to support@lmis.gov.pk

